

# KOICA-KNUE Master's Degree Program in Global Education Leadership

August 1 2023 – December 25 2024

Cheongju, Korea



Korea International Cooperation Agency



Korea National University of Education

***\*Participants are strongly advised to thoroughly read and follow the provided instructions in the***

***Program Information.\****

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## I . PROGRAM OVERVIEW

■ **Program Title: KOICA-KNUE Master's Degree Program in Global Education Leadership**

■ **Duration**

- Stay duration: August 1, 2023 - December 25, 2024 (17 months)

*During 17 months in KNUE, students are strongly recommended to complete their thesis.*

- Academic duration: August 28, 2023 - February 21, 2025 (19months)

*In accordance with the university regulations, the diploma will be issued in February 2025.*

■ **Degree: Master of Education (M. Ed.)**

■ **Objectives:**

- The Master's Degree Program in Global Education Leadership at KNUE aims to empower educational leaders of developing countries who have a strong understanding of educational policy development and its influence on educational practices with a global network that can be used in developing effective policies for their home countries and ultimately help them contribute to global Education. The program covers curricula on Educational Policy for the Future and Teacher Competency Development.

■ **Training Institute: Korea National University of Education**

■ **Number of Participants: 15 Participants**

■ **Language Requirements:**

- All courses are taught in English, and the thesis is to be written in English. In order to facilitate field experience, applicants are required to learn Korean. Korean language and culture classes will be provided.

■ **Accommodations: Eulim Dormitory**

- 'Eulim' (어울림) Dormitory is the residence hall on campus. Bedrooms for single occupancy will be provided. \*Students are to bring their own bedding.

## II. HOW TO APPLY

### <A two-track approach of an application process>

#### - For KOICA documents;

- KOICA documents (KOICA application form) should be sent to the regional KOICA office or the relevant government office
- An original copy should be sent to the regional KOICA office or the relevant government office with the sealed envelope for your privacy protection.

#### - For KNUE documents;

- A scanned copy should be sent to University (via an official university email)
- An original copy should be sent to the regional KOICA office or the relevant government office with the sealed envelope for your privacy protection till the end of local medical checkup. (After the medical checkup, an original copy should be handed in to the university directly by the applicant)

#### ■ Application Method

- A scanned copy should be sent to [720115@knue.ac.kr](mailto:720115@knue.ac.kr)

#### ■ Required documents

- KOICA documents (should be submitted to the regional KOICA Office or the relevant government office)  
※ An original copy of the document should be submitted to the regional KOICA office or the relevant government office with the sealed envelope for your privacy protection.

- 1) KOICA Application Form
- 2) An Official Recommendation Letter (or a referral) from the government of the applicant
- 3) A Scanned copy of the Applicant's Passport (please check the expiration date).

- University documents (should be submitted to University via an official university email, [720115@knue.ac.kr](mailto:720115@knue.ac.kr))

- ※ An original copy of the document should be submitted to the regional KOICA office or the relevant government office with the sealed envelope for your privacy protection till the end of local medical checkup. (After medical checkup, an original copy should be handed in to the university directly by the applicant)

- 1) KNUE Application Form
  - 1-a) Filled in every section of Applicant Information
  - 1-b) A Statement of Purpose
  - 1-c) Ticked agree/disagree box for Agreement on Collection and Use Personal, Sensitive, and Unique Identifying Information

- 1-d) Signed the declaration for Terms & Conditions
- 1-e) Two letters of recommendation from professors with good knowledge of the applicant's academic work or from professional supervisors
- 1-f) Official transcripts of all colleges/graduate schools (should be SEALD by the issuing institution and written in English)
- 1-g) Certificate of Degree or Certificated Expected Graduation form of all colleges/graduate schools (should be written in English)
- 1-h) A copy of a valid passport
- 1-i) Certificate of Employment (if applicable)
- 1-j) Certificate providing English Proficiency (if applicable): Please submit a score report of a recognized English Proficiency Test such as TOEFL, TEPS, IELTS or any other supporting documents which demonstrate appropriate English language proficiency.

\* (Required) KOICA documents and university documents must be sealed separately and original copy should be submitted.

### III. PROGRAM CONTENTS

#### 1. ACADEMIC SCHEDULE

Session	Date (YYYY.MM.DD)	Contents / Remarks
Preparatory Session	2023. 8. 1 ~ 2023. 8. 8	<ul style="list-style-type: none"> <li>- Arrival in Korea</li> <li>- Dormitory Check-in</li> <li>- KOICA Orientation</li> <li>- KNUE Orientation</li> <li>- Medical Check-up</li> <li>- Alien Registration</li> <li>- Open a bank account &amp; KNUE Student card</li> </ul>
Pre-Course		<ul style="list-style-type: none"> <li>- Basic Korean</li> <li>- 1<sup>st</sup> and 2<sup>nd</sup> Extracurricular Activities with Seniors (Korean Culture Experience)</li> <li>- Understanding Korean Law</li> </ul>
Fall Semester (1st semester)	2023. 8. 28 ~ 2023. 12. 8	<b>&lt;Academic&gt;</b> <ul style="list-style-type: none"> <li>- Three courses (9 credits)</li> <li>- Mid-term Exam (7<sup>th</sup> week) and Final Exam (15<sup>th</sup> week)</li> <li>- Special Lecture &amp; Forum, Seminar</li> </ul>
		<b>&lt;Extracurricular&gt;</b> <ul style="list-style-type: none"> <li>- Basic Korean (non-credit)</li> <li>- Buddy program with Korean Graduate students</li> <li>- 3<sup>rd</sup> Extracurricular Activity (Korean Culture Experience)</li> <li>- Study visits to Education-related Fairs</li> <li>- Study visit to Education-related Institution (KEDI)</li> </ul>
Winter Semester (2nd semester)	2023. 12. 11 ~ 2023. 12. 29	<b>&lt;Academic&gt;</b> <ul style="list-style-type: none"> <li>- One course (3 credits)</li> <li>- Mid-term Exam (2<sup>nd</sup> week) and Final Exam (3<sup>rd</sup> week)</li> <li>- Completion of Research Ethics</li> </ul>
		<b>&lt;Extracurricular&gt;</b> <ul style="list-style-type: none"> <li>- Participation in UNESCO-UNITWIN Seminar</li> </ul>
Winter Break	2023. 12. 30 ~ 2024. 2. 25	<b>&lt;Extracurricular&gt;</b> <ul style="list-style-type: none"> <li>- Basic Korean (non-credit)</li> <li>- Study visit to Education-related Institution (KICE)</li> </ul>
Spring Semester (3rd semester)	2024. 2. 26 ~ 2024. 6. 7	<b>&lt;Academic&gt;</b> <ul style="list-style-type: none"> <li>- Three courses (10 credits)</li> <li>- Mid-term Exam (7<sup>th</sup> week) and Final Exam (15<sup>th</sup> week)</li> <li>- Thesis Proposal Presentation in April</li> <li>- Special Lecture for Thesis Writing</li> </ul>
		<b>&lt;Extracurricular&gt;</b> <ul style="list-style-type: none"> <li>- Basic Korean (non-credit)</li> <li>- Study visits to Korean Secondary Schools</li> <li>- Study visits to Education-related Fairs</li> <li>- Study visits to Education-related Institutions (KRIVET)</li> <li>- Forum with Current Teachers</li> </ul>
Summer Break	2024. 6. 8 ~ 2024. 8. 30	<b>&lt;Academic&gt;</b> <ul style="list-style-type: none"> <li>- Special Lecture &lt;Statistics&gt;</li> </ul>
		<b>&lt;Extracurricular&gt;</b> <ul style="list-style-type: none"> <li>- Study visits to Education-related Institutions (MoE)</li> <li>- 4<sup>th</sup> and 5<sup>th</sup> Extracurricular Activities with Freshmen (Korean Culture Experience)</li> <li>- Understanding Korean Law</li> </ul>

<b>Fall Semester (4th semester))</b>	<b>2024. 9. 2 ~ 2024. 12. 13</b>	<b>&lt;Academic&gt;</b> - Two courses (8 credits) - Mid-term Exam (7 <sup>th</sup> week) and Final Exam (15 <sup>th</sup> week) - General Exam - Thesis Presentation in October - Special Lecture & Forum, Seminar - Final Thesis Defense in November
		<b>&lt;Extracurricular&gt;</b> - Study visits to Education-related Fairs - 6 <sup>th</sup> Extracurricular Activity with Freshmen (Korean Culture Experience)
<b>Wrap-up Session</b>	<b>2024. 12. 18</b>	- Graduation Ceremony
	<b>2024. 12. 15 ~ 2024. 12. 25</b>	- Departure














Note 1. The above schedule is subject to change.

Note 2. A Detailed Program Schedule will be provided upon arrival.

## 2. CURRICULUM

### 1) Curriculum & Credits

- The credits required to complete the Master's program: 30 credits

Sections	Subjects	Hours	Credits
<b>Basic</b>	Korean	170	None
<b>Required</b>	 Seminar for Comparative Educational Policies	135	3
	 Gender Perception & Health Education	135	3
	 Study of International Education Development	135	3
<b>Major Elective</b>	 World Citizenship Studies	135	3
	 Quantitative Research Methodology	135	3
	 Seminar in Development of Teacher Competency	135	3
	 Action Research	135	3
<b>Elective</b>	 Policy for ICT in Education	135	3
	 Seminar for School Curriculum	135	3
	 Introduction to Educational Research	135	3
<b>Research</b>	 Thesis & Dissertation Seminar III	45	1
	 Thesis & Dissertation Seminar IV	45	1
	 Independent Study I	45	1

Note: The above curriculum is subject to change.

### 2) Graduation Requirements.

- In order to graduate, students must complete 30 credits, earn a GPA higher than 3.0 (higher than B), pass the General Exam, and pass the Final Thesis defense.
- Student must complete 150 hours for Korean language class and earn TOPIK level 1.

### **3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)**

This program provides field experience and cultural experience programs during semesters and breaks. All the activities are subject to change due to the university's internal/external situation.

#### **1) Study Visit**

This program provides study visits related to Education Field as follows:

- Fairs: Fairs related to Education, such as EdTech Korea, Educare, Educon, and Edupluss.
- Institutions: Research Institutions related to Education, such as the Ministry of Education (MoE), the Korean Educational Development Institute (KEDI), the Korea Institute for Curriculum and Evaluation (KICE), the Korea Research Institute for Vocational Education & Training (KRIVET).

#### **2) Korean Culture Experience**

- Experiencing Korean Culture. Danyang Dodamsambong Peaks, Jeonju Traditional house (Han-ok), Donamseowon Confucian Academy, Cheongnamdae Presidential Villa, and others.

#### **3) Buddy Program**

- A system that connects international students one-on-one with Korean students at the beginning of the 1<sup>st</sup> semester and allows the newly arrived students to adapt smoothly to Korean and school life.

#### **4) Forum with Current Teachers**

- A forum discussing Educational topics with current teachers.

#### **5) Special Lectures**

This program provides special lectures as follows:

- Curriculum, Educational Policy, Administration, and others.
- Skills, Designing for Thesis Writing
- Statistics



## IV. TRAINING INSTITUTE

### 1. GENERAL INFORMATION

#### 1) About University

- Korea National University of Education (KNUE) is the only specialized comprehensive teacher education university in Korea that fulfills its three main objectives: leading Education for future generations through comprehensive Education of teachers in kindergarten, elementary schools, and secondary schools, continually training current teachers, and researching about the theories and practices of Education



1. 대학본부 (Administration Building)	12. 교원연수관 (Center for in-service Education)	23. 정림왕새공원 (Oriental Stork Park)
2. 교양학관 (Liberal Arts Building)	13. 국제연수관 (International Training Center)	24. 유아교육원 (Institute for Early Childhood Edu)
3. 종합교육관 (General Education Building)	14. 교육연수관 (Center for in-service Education)	25. 교수약탈트 (Professor Apartments)
4. 인문과학관 (Humanities Building)	15. 도서관 (Library)	26. 학군단 (Reserve Officers' Training Corps)
5. 자연과학관 (Natural Sciences Building)	16. 교육박물관 (Educational Museum)	27. 중앙동력기계실 (Central Power Facilities)
6. 융합과학관 (Applied Sciences Building)	17. 서도교육원 (Residence Halls)	28. 정문 (Main Gate)
7. 융합과학관 (Convergence Sciences Building)	18. 교원문화관 (Teachers' Culture Hall)	29. 후문 (Rear Gate)
8. 음악관 (Music Building)	19. 학생회관 (Student Center)	30. 함덕당 (Hamdeok Hall)
9. 미술관 (Fine Arts Building)	20. 교수회관 (Faculty Center)	31. 함헌당 (Hamin Hall)
10. 체육관 (Gymnasium)	21. 부설고등학교 (Affiliated High School)	32. 종합교육연수원문화관 (Training Center Auditorium)
11. 대학원 (Graduate School)	22. 청람천문대 (Cheongram Observatory)	

2) Homepage: <http://en.knue.ac.kr/>

### 2. ACCOMMODATION

#### 1) 'Eulim' Dormitory

- The Residential Education Center is a unique central facility that instills liberal education, educational leadership, self-development, and the essential teaching attitude in all students, which are required for future teachers. The Residential Education Center operates an independent student education program consisting of direct and indirect education through the school's unique blend of educational training. It tries to train teachers through various volunteer programs and person quality related programs, experiential education, and consultations.

As the only Residential College in Korea for teacher education, the Residential Education Center comprises ten dormitory buildings for over a thousand rooms (capacity: more than 2,000 individuals). The participants will be provided an individual bedroom in a dormitory building remodeled for the KOICA-KNUE program. The participants are required to bring their beddings.



**Room**



**Laundry Room**



**Shower Booth**



**Kitchen facilities**

## **2) Living Conditions**

- Dormitory
- Single occupancy
- The room includes (Private): Bed, Desk, Closet
- Communal Area (Sharing): Kitchen, Resting Area, Laundry room, Bathroom

## **3. OTHER INFORMATION**

### **1) Graduate School**

- The Graduate School of KNUE consists of the Graduate School of Education and the Graduate School of Educational Policy and Administration of KNUE. The former covers regular master's and doctoral programs, while the latter covers Master's programs for in-service teachers. The Graduate School's Master's program includes in-service teacher's re-education (Special Admission Program). Its doctoral courses are designed to develop future university professors and/or education organization specialists. The Graduate School of Education aims to raise the level of Education via the re-education of in-service teachers to yield outstanding teachers of talent. The Graduate School of Educational Policy and Administration is the only graduate school in Korea specializing in education policy. It aims to train education policy experts with

education policy planning and analytical skills to lead the 21st century. The Master's degree program offers focused training for an education specialist in the Ministry of Education and municipal and provincial education offices.



## 2) Library

- Acting as an academic information center for the study and research of faculty, students and trainees, the four-story library accommodates around 1,200 reading seats and a collection of over 500,000 books. The library is brand new with state-of-the-art facilities, composed of three open reading rooms and three materials rooms. The 1st material room contains general books, and the 2nd contains bounded journals, magazines, and general theses. The educational collection room contains textbooks, teacher's guides, general education books, references, and periodicals. The Reference and Serial collection room contains various references, serials, and theses for a degree. The library established an internet-based computerized catalog where people can download materials related to education and course lectures, published dissertations and other university materials, and research materials unveiled domestically and overseas.







### 3) Center for In-service Education

- The center for In-service Education focuses mainly on teacher training, one of the three main functions of the Korea National University of Education. It operates and develops creative training courses and methods, and acts as a national-level comprehensive education training center, presenting and spreading national educational policies to the education field, effectively unifying education in the nation. It is also an advanced training center that incorporates both research and training functions by applying the research and development of unique and specialized training programs into the training courses and serves as the center of Korea's teacher training.

### 4) Education Research Institute

- The Education Research Institute is in charge of educational research, one of the three main objectives of KNUE. It aims to contribute to the qualitative improvement of Education in Korea through comprehensive and systematic research on primary education theory, school subject education, and teacher education. The Center for Teaching and Learning, established in the Education Research Institute in 2009, invites different academic luminaries to participate in forums and workshops for professors and students to improve teaching and learning skills. It also supports teaching and learning facilities, such as class action analysis rooms where classes can be recorded and analyzed, mock classrooms, and other educational media production facilities.

## 5) Education Center for Early Childhood

- The Education Center for Early Childhood was established in 2012 to develop research on early childhood education and support high-quality practices out in the field, implementing early childhood education that is appropriate for the future. In 2015, it was selected as the college research institute of humanities and social sciences for promoting various research projects. It provides an opportunity for the children to experience nature through the environment-friendly education program centered around endangered animals, educates the parents on early childhood education and parent education, and trains the teachers with customized programs that support early childhood education research and education practice. The Education Center for Early Childhood provides a new paradigm for the future of early childhood education.



Education Research Institute



Educational Museum

## 6) Educational Museum

- Founded in 1987, KNUE Museum was reborn as the Educational Museum in 2010. The Educational Museum has 7,400 m<sup>2</sup> of space in six exhibition halls and has a collection of about 30,000 items, including educational and historical materials. The Educational Museum has contributed to educational research by collecting, preserving, and displaying educational materials and by studying the materials about the school's history. The Educational Museum is currently developing and operating various programs on educational culture and Korean traditional culture. The Educational Museum will help KNUE become the center of Korean Education in the 21st century by helping KNUE fulfill three educational objectives: cultivating future teachers, in-service teacher training, and educational research. Also, the Educational Museum is to become a landmark of the history of Korean Education, the spot of educational research, and the space for experience and participation.

## **7) Eco-Research Institute of the Oriental Stork**

- The Eco-Research Institute of the Oriental Stork was established in 1996 to restore the oriental stork, which was last seen in 1994 in Korea. The institute researched the naturalization of the oriental stork and the effects of migrating oriental storks in Russia, China, and Japan, countries where the oriental stork naturally inhabits. In 1996, the institute received four oriental storks from Germany and Russia, and after years of successful breeding, the institute now has 97 oriental storks. In September 2015, it released eight oriental storks at Ye-san Stork Park, an unprecedented event in Korean history. Seven of those released are still living promotions to improve people's environmental awareness. It runs an oriental stork habitat education program where the visitors can freely observe and feed the oriental storks in the Cheongnam Oriental Stork Park located inside the university.

## **8) Student Center**

- Monday ~ Friday (You have to buy a meal ticket at student stores)
- Breakfast: 07:30 ~ 08:30, 5,000 won, Korean food (no option)
- Lunch: 11:30 ~ 13:30, 5,000 won, Korean food (no option)
- Dinner: 17:30 ~ 18:40, 5,000 won, Korean food (no option)

## **9) Other Facilities**

- Coffee shop (Gong-gam 1)  
Location: Student Center on the 1<sup>st</sup> floor  
Service hours: 09:00 ~ 20:00 (Monday to Friday)  
Beverages, Muffins, Scones, Doughnuts, etc.
- Coffee shop (Gong-gam 2)  
Location: Library on the 2<sup>nd</sup> floor (next to the Graduate School Building)  
Service hours: 08:30 ~ 21:00 (Monday to Friday)  
Beverages, Sandwiches, Muffins, Scones, Doughnuts, etc.
- Convenience Store on Campus  
Location: Student Center on the 1<sup>st</sup> floor (106)  
Service hours: 08:30 ~ 18:30 (Monday to Friday)
- POST Office  
Location: Student Center on the 1<sup>st</sup> floor (107)  
Service hours: 09:00 ~ 18:00 (Monday to Friday)
- Campus infirmary

Location: Student Center on the 2<sup>nd</sup> floor (213)

Service hours: 09:00 ~ 11:50, 13:00 ~ 17:50 (Monday to Friday)

Nurse and doctor's services are free, but medicine is charged at a reduced price.

A doctor is in the office only from 14:00 to 17:00 on Tuesdays.

## 10) Lecture Rooms



## 11) Seminar Rooms



## 12) Dining Room







### 13) Medical Facilities in City

Type	Medical Facility	Location	Business Hour	Contact
General	하나병원 (Hana Hospital)	1262, 2sunhwan-ro, Heungdeok-gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:00 – 18:00	043-230-6114
Internal Medicine	더웰연합내과의원 (TheWellClinic)	202, Osongsaengmyeong-ro, Osong-eup, Heungdeok-gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.08:30 – 19:00 Sat. 08:30 – 13:00	043-237-9175
Ophthalmology	청주퍼스트안과의원 (FirstEyeClinic)	47-2, Daenong-ro, Heungdeok- gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:00 – 21:00 Sat. 09:00 – 16:00	043-236-3200
Orthopedic	성모정형외과의원 (St. Mary's Orthopedic Surgery)	208-8, Osongsaengmyeong-ro, Osong-eup, Heungdeok-gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:00 – 19:00 Sat. 09:00 – 13:00	043-238-3550
Otolaryngology	휴이비인후과의원 (Hue ENT Clinic)	206, Osongsaengmyeong-ro, Osong-eup, Heungdeok-gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:00 – 19:00 Sat. 09:00 – 14:00	043-237-0603
Dental	서울치과의원 (Seoul Dental Clinic)	186, Osongsaengmyeong-ro, Osong- eup, Heungdeok-gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:30 – 19:00	043-232-8275
Dermatology	미하이의원 (Mihi Clinic)	122, Gangseo-ro, Heungdeok- gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.10:00 - 20:00	043-233-1020
Urology	더조은비뇨기과의원 (Dr.Lee Urology Clinic)	116, Gangseo-ro, Heungdeok- gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:00 – 18:30 Sat. 09:00 – 13:00	043-238-1119
Gynecology	모태안여성병원 (Motaean Woman Hospital)	57, Bokdae-ro 17beon-gil, Seowon-gu, Cheongju-si, Chungcheongbuk-do	Mon.-Fri.09:00 – 18:00 Sat. 09:00 – 14:30 Sun. 09:00 – 13:00	043-272-0001



## **V . ACADEMIC REGULATIONS**

### **1. ATTENDANCE AND ABSENTEEISM**

Students are expected to attend all the classes they have registered for each semester. Without a good reason, any student who has failed to attend a class for at least two-thirds of the total class hours shall be prohibited from sitting for an exam.

In the event that a student is absent for any of the reasons below, they must notify the appropriate department, faculty, and dean and get approval in advance:

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance
- Academic planning, field trips, on-location training, etc.
- Participation in seminars or conferences (including international ones) as approved by the Dean of Graduate School
- Other events approved by the Graduate School

In the event of student illness or emergencies, students who will be absent for less than seven days (including holidays and weekends) must submit written notification of such absence to the Graduate School Dean. For any term longer than seven days, students must submit a diagnosis written by a physician.

### **2. MUST RESIDE IN KNUE RESIDENCE**

- Students must reside in the KNUE Dormitory.
- Living off-campus is not allowed

### **3. MUST ABIDE BY RESIDENCY REGULATIONS**

- KNUE has very strict residency regulations, and all students must abide by them.
- A student who violates residency regulations will be evicted from the KOICA Resident House or KNUE Dormitory, and he/she must return to his/ her country immediately.

### **4. EXAMINATIONS AND GRADE EVALUATIONS**

#### **Minimum Grade Point Average Requirement**

- Students must maintain a minimum B0 (80-84) grade point average. Anything below 80 points will not be acknowledged as a passing grade.

#### **Regular Exams and Make-up Exams**

- Regular Exams: Mid-term (7th to 8th week of the semester), Final (last two weeks of semester)

- Make-up Exams: In the event a student cannot sit for an exam due to illness or any other emergency, the student must notify the faculty before the test date, and obtain the Graduate School Dean's approval to sit for the exam at another time.

#### **Qualifications to Sit for an Exam**

Any student who, without good reason, has failed to attend a class for at least two-thirds of the total classes shall be prohibited from sitting for the exam. In the event of illnesses or emergencies, students need to provide a written explanation for their absence.

#### **Scholastic Performance Evaluation Method**

Scholastic performance will be based on a 100-point scale for each course registered. Grades will be based on classroom performance (presentations, attendance) and test performance (mid-term and final exams).

#### **Evaluation Standard: Evaluation Ranking Grade (% marks)**

A+ (97-99), A (94-96), A- (90-93), B+ (87-89), B (84-86), B- (80-83),  
C+ (77-79), C (74-76), C- (70-73), D (69 and below), P (Pass), F (Fail)

## VI. PRECAUTIONS

- **Possibility of Online Program:** According to arising circumstances due to the spread of COVID-19 and public health regulations thereof, the academic program within this PI may be switched online. In accordance with academic regulations of each training institute, blended learning (or hybrid learning, a combination of online and face-to-face learning) may be implemented, including pre-sessions.
- In principle, even when the academic program is conducted online, participants must be physically present in Korea to participate (cannot participate in the program online from home country or outside Korea).
- **Early Departure:** Due to various circumstances such as no flights operating or border closures, participants may be required to depart Korea before the program end date.
- In such cases, part of the academic curriculum, thesis defense, or closing ceremony may be conducted online.
- **Living Costs:** In principle, costs of living are provided per diem; that is, participants receive living costs per diem based on the actual date of departure.
- In case of early departure, living costs are received per diem based on the date of early departure, and NOT the anticipated departure date or program end date
- **COVID-19 Test Fees:** The costs of COVID-19 testing required by quarantine regulations during the departure and arrival process are first incurred by the participant and later reimbursed via the Settlement Allowance and Scholarship Completion Grants.
- **Adherence to Entry/Departure Guidelines:** Any additional costs occurring due to the participant's failure to adhere to the entry/departure guidelines are the participant's own responsibility.
- Example) If the participant fails to provide a COVID-19 PCR test certificate on the date of arrival, or is delayed in arriving at the airport and fails to board the flight, any additional costs occurring thereof (flight change fees, etc.) is to be paid by the participant.
- **Vaccination requirements:** Participants are to individually check with the training institute on whether vaccination is required and prepare accordingly; any disadvantages following are the participant's own responsibility.
- Example) If the participant fails to provide a proof of a WHO-certified vaccination and cannot check into the university dormitory, the participant will be responsible to find accommodation for him/herself (accommodation fees are supported in the amount corresponding to the dormitory fees).
- **Check-in to Dormitory:** In principle, dormitory check-in is required of program participants.
- **Religious meals & personal food preferences:** Religious meals and personal food preferences are not provided during the scholarship program nor the self-quarantine period following entry to Korea. For further information, check the university guidelines (if necessary, personal fees may be incurred)
- **Regulatory Compliance:** KOICA SP participants should observe KOICA CIAT Fellows' Guidebook and University internal rules and regulations, otherwise the participant would lose one's status as SP participants and a university student.

## **VII. CONTACTS**

### **1. CONTACT INFORMATION**

#### **1) Graduate School of Korea National University of Education**

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Chungcheongbuk-do, Republic of Korea

#### **2) General requests regarding application process**

- **E-mail : [koica.sp@koworks.org](mailto:koica.sp@koworks.org)**
- **Homepage : <http://www.koica.go.kr/sites/ciat/index.do>**

\*The schedule in PI (Program Information) is changeable according to the KOICA and the Korea National University of Education Schedule.